

Classified Staff Application

Southwest Local School District
10800 Campbell Road
Harrison, OH 45030-1499
Phone: 513-367-4139 Fax: 513-367-2287
www.southwestschools.org

Full-time Part-time Substitute or Co-Op

Position for Which You are Applying: _____

Name _____
(Last) (First) (Middle)

Address _____
(Number & Street) (City & State) (Zip Code)

Phone Number _____ Email Address _____

Education

Name of High School/ University	Location	Degrees/Dates of Attendance	Highest Grade Completed

Experience

Position	Employer	Employer's Address and Phone Number	How Long Employed

Are you a U.S. Citizen _____ Date available for employment _____

Are you under contract now for the coming school year _____ Where? _____

Professional References

Include supervisors with whom you have worked.

Name	Position	Address	Telephone

(Continued on back)

Have you ever been disciplined, non-renewed or terminated from a position of employment as a result of allegations of poor performance or wrong-doing: Yes No

Have you ever resigned a position following threats of non-renewal or termination? Yes No
If yes, please explain.

Have you ever been arrested for an offense in any state? Yes No
If yes, please explain.

Have you ever been convicted or plead guilty to an offense in any state? Yes No
If yes, please explain.

I hereby authorize The Southwest Local School District to contact previous employers and references to obtain any and all information related to my past work performance. Any materials misrepresentation on this application form constitutes sufficient cause for rejection of the application, and/or termination at any time during employment.

Signature

Date

Persons under final consideration for employment are subject to a background check through the Ohio Bureau of Criminal Identification and Investigation. The District will employ individuals conditionally until the check is completed satisfactorily. If an individual fails the criminal check, the person will be released from employment.

The Southwest Local School District does not discriminate on the basis of age, sex, race, color, religion, disability or national origin in employment.

Please email this form to HR@southwestschools.org