

## Southwest Local School District

[www.southwestschools.org](http://www.southwestschools.org)

513-367-4139

### 2026-2027 KINDERGARTEN REGISTRATION

**Southwest Local School District Kindergarten Registration will start on January 30th 2026, at 6:00 a.m.**

#### Important Registration Information:

With the passing of House Bill 114, Ohio is standardizing its kindergarten cut-off date: children must now be 5 by the first day of instruction, a change from the previous system where districts chose between August 1 or September 30. Therefore, to register for kindergarten, your child must be 5 on or before August 13th, 2026.

- All registrations are **date and time stamped**.
- **Registrations created before 6:00 a.m. on January 30<sup>th</sup> 2026, will be deleted**, and you will be required to restart the registration process.
- Kindergarten registration is **available online only**.
- Detailed instructions for completing the online application will be posted on our website under the **New Student Registration** tab. Please select **Kindergarten Registration**.

Once you create a student, the district will receive an immediate notification. You will receive a confirmation email **within 7 business days** indicating receipt and acceptance of your application, in accordance with Southwest Local School Board Policy. You do not need to contact us unless you have specific questions.

Optional Full-Day Kindergarten will be offered for the 2026–2027 school year. A **limited number of tuition-based spots** are available.

- Tuition is **\$4,500.00**, payable in **9 monthly payments of \$500.00**.
- Full-Day Kindergarten registrations are processed on a **first-come, first-served basis**.

#### Registration Completion Requirements:

student's registration is **not considered complete** until: all forms are completed and signed (**there should be no red forms remaining**) & all **required documents** are uploaded in **Final Forms**.

- Only documents listed under the **required documents section** will be accepted.
- **Uploading incorrect or unlisted documents will result in the registration being rejected**.
- Families are responsible for ensuring all required and acceptable documents are uploaded according to district instructions.

Each registration will be date and time stamped on **when the final required document is successfully uploaded**. Registrations will only be considered complete once **all required and acceptable documents**, as outlined in Southwest Local School District Board Policy, have been received.

#### Required Enrollment Documents

The following documents must be uploaded to **Final Forms** for your child to be officially registered:

- Birth certificate
- Proof of residency
- Photo ID for parent/guardian
- Court or custody documents (if applicable)

**⚠ Important:** Your child will **not** be registered for the upcoming school year until all required documentation has been submitted.

Bus transportation is provided for kindergarten bus students to and from school in accordance with the law of the State of Ohio.

## Southwest Local School District Registration Instructions 2026-2027

To enroll a student in Kindergarten for the 2026-2027 school year, you will need to complete a student registration online, provide a copy of your child's birth certificate and provide proof of residency, photo id, and custody papers if applicable. Please note, according to Ohio Revised Code Section 3109.042 Custody rights of unmarried mother,

(A) An unmarried female who gives birth to a child is the sole residential parent and legal custodian of the child until a court of competent jurisdiction issues an order designating another person as the residential parent and legal custodian.

Therefore, a father attempting to enroll a child will need to provide documentation that he is married to the child's birth mother or that a court has determined his right to sole/shared custody of the child. Required documents must be uploaded in Final Forms.

### To start your application:

Go to Final Forms Website <https://southwestharrison-oh.finalforms.com>

**Parents who have an account click on the Login** to add a new student and start the 2026-2027 registration.

**Parents who do not have an account click New Account.** Type your Name, Date of Birth, and Email; then click **REGISTER**. Check your email for a Final Forms Email and click **CONFIRM YOUR ACCOUNT** in the email text and confirm your account through your email to start the 2026-2027 registration and add a new student.

*NOTE: You will receive an email within 2 minutes prompting you to confirm and complete your registration. If you do not receive an email, check your spam folder. If you still do not see the Final Forms email, please email [support@finalforms.com](mailto:support@finalforms.com).*

**The following documents are required; we cannot enroll your student without these documents.**

#### Birth Certificate

#### Parent/Guardian Photo ID

**Documents-Must include all pages.**

**Please provide ONE of the following. (Additional documents may be required in certain situations)**

Property Tax Statement

Agreement That is Not Expired, (signed by both parties) **A Month-to-Month Lease is not acceptable**

Current Water Bill-**No Electric, Phone or Cable Bills accepted.**

**Court/Custody**

**Proof of Residency-**

Mortgage Statement or Deed

Lease

Notarized Southwest Local School District Affidavit of Residency Along with A Current Water Bill in that same person's name that signed the Affidavit of Residency. **If the Affidavit of Residency has not been fully completed it will not be accepted.**

**The owner of the property must complete the Affidavit.**

Affidavit is to be used when parent/legal guardian and child are living in a domicile belonging to another person or leased to another person and have no other accepted residency document in the parent/legal guardian name. Only the owner of the property can complete the Affidavit.

**Complete and sign each form in the form set. We will contact you, there is no need for you to call.**

**You will receive an email within 7 business days to confirm receipt and acceptance based on the Southwest Local School Board Policy. You do not need to contact the Registrar unless you have specific questions.**