

# Classified Staff Application

Southwest Local School District  
230 S. Elm Street  
Harrison, OH 45030-1499  
Phone: 513-367-4139 Fax: 513-367-2287  
[www.southwestschools.org](http://www.southwestschools.org)

Full-time     Part-time     Substitute

Position for Which You are Applying: \_\_\_\_\_

Name \_\_\_\_\_  
(Last) (First) (Middle)

Address \_\_\_\_\_  
(Number & Street) (City & State) (Zip Code)

Phone Number \_\_\_\_\_ Social Security Number \_\_\_\_\_

## Education

Name of High School/ University	Location	Degrees/Dates of Attendance	Highest Grade Completed

## Experience

Position	Employer	Employer's Address and Phone Number	How Long Employed

Are you a U.S. Citizen \_\_\_\_\_ Date available for employment \_\_\_\_\_

Are you under contract now for the coming school year \_\_\_\_\_ Where? \_\_\_\_\_

## Professional References

Include supervisors with whom you have worked.

Name	Position	Address	Telephone

(Continued on back)

Have you ever been disciplined, non-renewed or terminated from a position of employment as a result of allegations of poor performance or wrong-doing:  Yes  No

Have you ever resigned a position following threats of non-renewal or termination?  Yes  No  
If yes, please explain.

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Have you ever been arrested for an offense in any state?  Yes  No  
If yes, please explain.

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Have you ever been convicted or plead guilty to an offense in any state?  Yes  No  
If yes, please explain.

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I hereby authorize The Southwest Local School District to contact previous employers and references to obtain any and all information related to my past work performance. Any materials misrepresentation on this application form constitutes sufficient cause for rejection of the application, and/or termination at any time during employment.

\_\_\_\_\_  
Signature

Persons under final consideration for employment are subject to a background check through the Ohio Bureau of Criminal Identification and Investigation. The District will employ individuals conditionally until the check is completed satisfactorily. If an individual fails the criminal check, the person will be released from employment.

The Southwest Local School District does not discriminate on the basis of age, sex, race, color, religion, disability or national origin in employment.