

SOUTHWEST LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING

HARRISON JUNIOR HIGH  
9830 WEST ROAD  
HARRISON, OHIO 45030

July 30, 2020  
6:00 P.M.

AGENDA

OPENING

1. Pledge of Allegiance
2. Roll Call
3. District Mission: Academic and Social Growth for All Students,  
Every Day.

APPROVAL OF AGENDA

Motion by \_\_\_\_\_ that the agenda for the July 30, 2020  
regular Board meeting be approved.

Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

BOARD DISCUSSION

APPROVAL OF MINUTES

Motion by \_\_\_\_\_ that the minutes of the June 18, 2020  
Regular Board meeting be approved.

Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

COMMUNICATIONS

GENERAL PUBLIC - Agenda Items Only

CURRICULUM

*\*District Goals Addressed: #3, #6*

1. Remote Learning Plan for ODE

We recommend the Board approve the Remote Learning Plan for ODE.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

2. Optional Activity Fees

We recommend the Board approve the following optional activity fees:

|  |          |
|--|----------|
| Marching Band Activity Fee                         | \$75.00  |
| Color Guard Activity Fee                           | \$75.00  |
| High School Drama Club (Fall Production)           | \$100.00 |
| High School Drama Club (Winter Play)               | \$75.00  |
| Junior School Drama Club (Fall Production)         | \$75.00  |
| Junior School Drama Club (Spring Musical)          | \$75.00  |
| Junior School A Capella (2 <sup>nd</sup> Semester) | \$50.00  |
| High School A Capella (Full Year)                  | \$150.00 |

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

3. 2020-2021 Revised School Calendar

We recommend the Board approve the revised 2020-2021 school year calendar.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

4. Evaluation of Professional Staff Policy Update (Informational)

SUPERINTENDENT'S REPORT

1. Personnel

*\*District Goals Addressed: #1*

We recommend that the following personnel items be approved:

a. 2020-2021 Contracts

Betty Ashcraft - Sub Bus Caller - 1 hr./day - eff. 8/18/20 - One Year

Lydia Miller - Head Bus Driver - One Year

**Mid-Day Bus Drivers** - One Year - Lydia Miller, Judy Schuster, Kim Reece, Patrick Slattery, Kimberly Neukam, Roxane Tenhundfeld and Ryan Taylor

**Head Custodians** - One Year - Larry Black, Randy Carter, George Dowers, Cyrella Mayfield, Jeffery Pettit

**Administrative Contracts:**

Gary Davis - Head of Maintenance - eff. 8/1/2020 - 7/31/2022 - Two Year

b. 2019-2020 Substitutes

Denise Reindl - Secretary

c. 2020-2021 Substitutes

Michelle Hicks - Office Aide

Evelyn Wilson - Office Aide

Betty Ashcraft - Bus Driver

Andrew Banks - Bus Driver

Christopher Bennett - Bus Driver

James Bucher - Bus Driver

Lawanda Corman - Bus Driver

Justin Hagen-Stein - Bus Driver

Tanya Jacobs - Bus Driver

Jeffrey Hammons - Bus Driver

Jodi Haynes - Bus Driver

Leonard Issler - Bus Driver

Justin Simonson - Bus Driver

Jeffrey Ventre - Bus Driver

Kathy Featherstone - Cook

Jodi Haynes - Cook

Karen Sullivan - Cook

d. Certified Tutor (\$24.00/Hr.)

Elen Rahm

Susan Luebbe  
Denise Reindl

e. Student Teacher Mentor Payments

Sarah Ard \$100.00  
Stephanie Bennett \$100.00  
Wendy Lucia-Bennett \$100.00

f. 2020-2021 Resignations

Lisa Crosley - Library Facilitator - eff. 7/1/2020  
Amy Poettker - JS Head Volleyball (7<sup>th</sup> Gr.)  
Danielle Drake - 3.0 Hr. Cook - eff. 8/16/20  
Kelsey DeMange - Choral Director - eff. 8/16/20  
Kelsey DeMange - HS Dramatics Advisor - eff. 8/16/20  
Kelsey DeMange - HS Vocal Music Director - eff. 8/16/20  
Kelsey DeMange - JS Vocal Music Director - eff. 8/16/20

g. Retirements

Rebecca Back - Cook - eff. 7/1/2020

h. Administrative Salary Schedule Change

Moving Crosby Principal position to same schedule as Whitewater Valley Principal position.

i. District Office Personnel

1.25% Increase - eff. 7/1/20

2. School Nutrition Compliance Statement

We recommend the Board approve the School Nutrition Compliance statement for Food Service.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

3. Universal Transportation Systems

We recommend the Board approve the Outline for Transportation Services for Universal Transportation Systems for 2020-2021.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

4. Ross Bus Garage Agreement

We recommend the Board approve the Joint Maintenance Agreement between Ross Local School District and Southwest Local School District for the Bus Garage.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

5. Whitewater Valley Elementary Renovation Project

We recommend the Board approve the Proposal for Professional Services from SHP for the Whitewater Valley Elementary renovation project.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

6. Disposal of Broken, Outdated and Unused Items at St. John the Baptist School

We recommend the Board give approval to St. John the Baptist School to dispose of the following broken, outdated and unused items:

- Go Math Manipulatives from series 2016-2017
- Elementary Planetarium 1992
- Miscellaneous broken Science equipment 1990-2002

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

TREASURER'S REPORT

1. Financial Results  
*\*District Goal Addressed: #4*

We recommend the Board approve the Treasurer's Monthly Financial

Report and Schedule of Investments as follows:

GENERAL FUND

|                                   |                        |                        |
|-----------------------------------|------------------------|------------------------|
| Beginning Balance 06/01/2020      | \$10,079,714.40        |                        |
| Plus: Receipts for June 2020      | <u>882,638.38</u>      |                        |
| Total Cash Available              | 10,962,352.78          |                        |
| Less: Disbursements for June 2020 | <u>3,436,973.18</u>    |                        |
| Ending Balance 06/30/2020         | <u>\$ 7,525,379.60</u> | <u>\$ 7,525,379.60</u> |

ALL OTHER FUNDS

|                                   |                        |                        |
|-----------------------------------|------------------------|------------------------|
| Beginning Balance 06/01/2020      | \$73,296,704.55        |                        |
| Plus: Receipts for June 2020      | <u>1,324,026.03</u>    |                        |
| Total Cash Available              | 74,620,730.58          |                        |
| Less: Disbursements for June 2020 | <u>8,827,626.24</u>    |                        |
| Ending Balance 06/30/2020         | <u>\$65,793,104.34</u> | <u>\$65,793,104.34</u> |

Total Fund Balances 06/30/2020 \$73,318,483.94  
 (General & All Other Funds)

SCHEDULE OF INVESTMENTS

| <u>TYPE OF INVESTMENT</u> | <u>AMOUNT</u>   | <u>INTEREST RATE</u> | <u>PURCHASE DATE</u> | <u>MATURITY DATE</u> | <u>FUND</u> |
|---------------------------|-----------------|----------------------|----------------------|----------------------|-------------|
| CD                        | \$100,000.00    |                      | 04/01/20             | 07/01/20             | General     |
| CD                        | \$250,000.00    |                      | 04/06/20             | 10/06/20             | General     |
| Federal Agency            | \$2,732,155.56  | 2.00%                | 05/02/18             | 01/29/21             | Bond        |
| CD                        | 250,000.00      | 1.25%                | 03/30/20             | 09/31/21             | General     |
| CD                        | 250,000.00      | 1.25%                | 03/31/20             | 09/31/21             | General     |
| CD                        | \$250,000.00    |                      | 04/11/20             | 04/11/22             | General     |
| Fifth Third Money Market  | \$1,112,807.70  | .01%                 |                      |                      | General     |
| Fifth Third Money Market  | \$51,601,453.67 | .01%                 |                      |                      | Bond        |
| Harrison Building & Loan  | \$252,921.59    |                      |                      |                      | General     |
| KeyBank Capital Market    | \$9,084,015.69  | .01%                 |                      |                      | General     |
| Star Ohio                 | \$19,898.05     | .01%                 |                      |                      | General     |
| First Financial Market    | \$2,639,413.77  | .01%                 |                      |                      | General     |
| First Financial State \$  | \$3,251,019.65  | .01%                 |                      |                      | Bond        |

|   | <u>June 2020</u>    | <u>FISCAL YTD</u>     |
|---|---------------------|-----------------------|
| Interest received - General Fund                | <u>\$ -6,329.07</u> | <u>\$ 265,287.64</u>  |
| Interest received - Locally Funded Project Fund | <u>\$ 24,254.30</u> | <u>\$ 310,143.07</u>  |
| Interest received - Bond Fund - Local Share     | <u>\$ 97,017.21</u> | <u>\$1,240,572.24</u> |
| Interest received - Bond Fund - State Share     | <u>\$ 540.95</u>    | <u>\$ 14,656.67</u>   |
| Interest received - Food Service                | <u>\$ 7,809.82</u>  | <u>\$ 7,809.82</u>    |
| Interest received - Fund 401                    | <u>\$ 912.00</u>    | <u>\$ 912.00</u>      |

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

- Select Trident as the district's liability insurance provider

TREASURER'S REPORT (cont.)

We recommend that the board select Trident as the liability insurance provider for the 2020/2021 school years.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

3. Establishment of Lunchroom Change Funds

We recommend that the Treasurer be authorized to re-establish change funds for the 2020-2021 school year at all school lunchrooms in the total amount of \$1,150.00.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

4. Re-establishment of Athletic Change Funds (Fall Season)

We recommend that the Treasurer be authorized to re-establish athletic change funds for the 2020 Fall Season in the total amount of \$2,000.00.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

5. Re-establishment of Building Cashier Change Funds

We recommend that the Treasurer be authorized to re-establish change funds for all Building Cashiers for the 2020-2021 school year in the total amount of \$1,100.00.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

6. Resolution No.16-2020 - FY 2021 Permanent Appropriations

We recommend that the Board adopt the following Resolution No.16-2020:  
BE IT RESOLVED by the Board of Education, Southwest Local School District,

TREASURER'S REPORT (cont.)

Hamilton County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the period July 1, 2020 to June 30, 2021, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during the same period, as follows:

|     |  |               |
|-----|--|---------------|
| 001 | GENERAL FUND                           | 39,956,440.00 |
| 018 | Public School Support                  | 201,724.73    |
| 019 | Other Grants                           | 20,112.19     |
| 300 | Athletic Funds                         | 333,159.40    |
| 401 | Auxiliary Services                     | 229,312.45    |
| 451 | Data Communications                    | 10,800.00     |
| 461 | Career Technical Education Enhancement | 8,000.00      |
| 499 | Miscellaneous State Grant              | 16,260.00     |
| 516 | Title VI-B                             | 1,034,964.57  |
| 572 | Title I                                | 1,104,741.28  |
| 587 | IDEA Preschool Grant for Handicapped   | 16,506.42     |
| 590 | Title II-A                             | 162,243.53    |
| 599 | Miscellaneous Federal Grant            | 70,661.72     |
| 467 | Student Wellness & Success Funds       | 663,260.73    |
| 507 | Cares Act Funding                      | 749,216.25    |
| 002 | Bond Retirement                        | 16,699,490.20 |
| 003 | Permanent Improvement                  | 128,060.32    |
| 004 | Building Fund                          | 7,564,932.17  |
| 010 | Classroom Facilities                   | 7,792,656.97  |
| 034 | Classroom Facilities                   | 1,128,516.37  |
| 006 | Food Service                           | 1,795,548.82  |
| 009 | Uniform School Supply                  | 575,204.39    |
| 007 | Special Trust                          | 79,623.58     |
| 022 | District Agency                        | 700.00        |
| 200 | Student Activities                     | 301,577.01    |
|     | Total                                  | 80,643,713.10 |

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

GENERAL PUBLIC

BOARD REPORT



EXECUTIVE SESSION

We recommend that the Board enter into executive session pursuant to Ohio Revised Code Section 121.22(G)(2), for the purpose of considering the appointment, employment, dismissal, discipline, demotion, compensation of an employee or official of the School District.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

The Board entered into executive session at \_\_\_\_\_.

REGULAR SESSION

The regular session was reconvened at \_\_\_\_\_.

ADJOURNMENT

Motion by \_\_\_\_\_ that the meeting be adjourned.

Seconded by \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

The meeting was adjourned at \_\_\_\_\_.