

SOUTHWEST LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING

MIAMITOWN ELEMENTARY SCHOOL  
STATE AND MILL STREETS  
MIAMITOWN, OH 45041

OCTOBER 18, 2018  
6:00 P.M.

AGENDA

OPENING

- A. Pledge of Allegiance
- B. Roll Call
- C. District Mission: Academic and Social Growth for All Students,  
Every Day.

APPROVAL OF AGENDA

Motion by \_\_\_\_\_ that the agenda for the October 18,  
2018 Regular Board meeting be approved.

Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

BOARD DISCUSSION

APPROVAL OF MINUTES

Motion by \_\_\_\_\_ that the minutes of the September 20,  
2018 Regular Board meeting be approved.

Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

STUDENT RECOGNITION

Owen Kathman, Rylee Dearwester, Camren O'Casek

COMMUNICATIONS

GENERAL PUBLIC - Agenda Items Only

CURRICULUM

1. Business Advisory Council Update
2. School Calendars (Informational)

SUPERINTENDENT'S REPORT

1. Personnel

We recommend that the following personnel items be approved:

- a. 2018-2019 Resignations
  - Eric Hotopp - HS Asst. Wrestling
  - Jennifer Davis - Part-Time RTI Aide - eff. 10/12/18
  - Alexandria Couch - JS Dramatics Advisor
- b. 2018-2019 Supplemental Contracts
  - Eric Hotopp - HS Asst. Wrestling (1/2)
  - Michael Aldrich - HS Asst. Wrestling (1/2)
  - Michael Aldrich - HS Asst. Tennis (Boys)
  - Jessica Peace - HS Asst. Swimming
  - Alexandria Couch - JS Dramatics Advisor (1/2)
  - Kelsey Withrow - JS Dramatics Advisor (1/2)
  - Scott Smith - HS Asst. Basketball (Boys)
- c. 2018-2019 Contracts
  - Michelle Hines - Certified Tutor(\$24.00/Hr.) - eff. 10/19/18 - One Year
  - Philip Deak - Continuing
  - Stephanie Holthaus - Continuing
  - Nicole Lee - Continuing
  - Cydney Biddlestone - Continuing
  - Courtney Donath - Continuing
- d. 2018-2019 Retirements
  - Julie Thomas - Elementary Teacher - eff. 6/1/19

SUPERINTENDENT'S REPORT (cont.)

- e. 2018-2019 Unpaid Leave (for Educational Purposes)  
Helen Durbin - eff. 9/4/18 - 10/23/18

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

2. Memorandum of Understanding

We recommend that the Board approve the Memorandum of Understanding between the Ohio Association of Public School Employees and its Local 178, and the Southwest Local School District, regarding the procedure on applying accrued vacation days for a newly hired classified employee.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

TREASURER'S REPORT

1. Financial Results

We recommend that the Board approve the Treasurer's Monthly Financial Report and Schedule of Investments as follows:

MONTHLY FINANCIAL REPORT

GENERAL FUND

Beginning Balance 9/1/2018	\$12,011,849.65	
Plus: Receipts for September 2018	<u>2,046,261.79</u>	
Total Cash Available	14,058,111.44	
Less: Disbursements for September 2018	<u>3,306,161.37</u>	
Ending Balance 9/30/2018	<u>\$10,751,950.07</u>	<u>\$10,751,950.07</u>

ALL OTHER FUNDS

Beginning Balance 9/1/2018	\$80,255,260.29	
Plus: Receipts for September 2018	<u>1,863,965.89</u>	
Total Cash Available	82,119,226.18	
Less: Disbursements for September 2018	<u>330,337.90</u>	
Ending Balance 9/30/2018	<u>\$81,788,888.28</u>	<u>\$81,788,888.28</u>
Total Fund Balances 9/30/2018		<u>\$92,540,838.35</u>

(General & All Other Funds)

TREASURER'S REPORT (cont.)

<u>SCHEDULE OF INVESTMENTS</u>		<u>INTEREST</u>	<u>PURCHASE</u>	<u>MATURITY</u>	
<u>TYPE OF INVESTMENT</u>	<u>AMOUNT</u>	<u>RATE</u>	<u>DATE</u>	<u>DATE</u>	<u>FUND</u>
Commercial Paper	\$2,476,566.67		05/02/18	10/01/18	Bond
Certificate of Deposit	\$250,000.00	1.00%	09/09/16	10/09/18	General
Commercial Paper	\$1,977,300.00		05/03/18	10/30/18	Bond
Commercial Paper	\$1,976,744.44		05/03/18	11/01/18	Bond
Federal Agency	\$3,450,000.00	1.05%	01/02/18	11/07/18	Bond
Certificate of Deposit	\$250,000.00	1.50%	05/09/17	11/13/18	General
Commercial Paper	\$2,470,766.71		05/03/18	11/13/18	Bond
Certificate of Deposit	\$250,000.00	1.55%	11/22/17	11/21/18	General
Certificate of Deposit	\$250,000.00	1.30%	05/09/17	11/23/18	General
Certificate of Deposit	\$250,000.00	1.45%	11/24/17	11/23/18	General
Certificate of Deposit	\$250,000.00	1.50%	06/30/17	12/31/18	General
Commercial Paper	\$1,986,168.54		09/12/18	01/11/19	Bond
Commercial Paper	\$993,175.23		09/12/18	01/10/19	Bond
Federal Agency	\$500,255.69	1.25%	11/17/17	01/16/19	General
Certificate of Deposit	\$250,013.01	1.90%	03/08/18	03/07/19	General
Federal Agency	\$500,852.50	1.50%	11/17/17	03/08/19	General
Certificate of Deposit	\$250,000.00	1.55%	06/30/17	03/29/19	General
Certificate of Deposit	\$250,000.00	2.10%	03/14/18	04/15/19	General
Certificate of Deposit	\$250,000.00	1.95%	04/27/18	04/26/19	General
Certificate of Deposit	\$250,000.00	1.60%	11/22/17	05/22/19	General
Federal Agency	\$249,336.28	1.38%	03/27/18	05/28/19	General
Federal Agency	\$4,968,298.08	1.13%	05/03/18	05/31/19	Bond
Federal Agency	\$249,982.33	1.63%	03/27/18	06/14/19	General
Certificate of Deposit	\$250,000.00	2.10%	03/27/18	06/27/19	General
Federal Agency	\$492,951.46	0.88%	04/17/18	08/02/19	General
Federal Agency	\$5,016,163.19	2.38%	05/02/18	09/13/19	Bond
Certificate of Deposit	\$250,000.00	2.20%	03/29/18	09/29/19	General
Certificate of Deposit	\$250,000.00	2.30%	03/29/18	09/30/19	General
Federal Agency	\$497,675.00	1.44%	03/27/18	10/21/19	General
Federal Agency	\$1,037,312.50	1.20%	09/12/18	11/22/19	Bond
Federal Agency	\$496,551.67	1.50%	03/27/18	12/19/19	General
Federal Agency	\$4,015,018.60	2.53%	07/02/18	12/26/19	Bond
Federal Agency	\$5,000,188.89	2.42%	05/02/18	01/24/20	Bond
Federal Agency	\$4,019,966.67	2.15%	07/02/18	02/14/20	Bond
Federal Agency	\$1,677,486.25	2.15%	09/12/18	02/28/20	Bond
Federal Agency	\$999,663.19	1.25%	09/12/18	03/05/20	Bond
Federal Agency	\$5,000,702.78	2.53%	05/02/18	05/07/20	Bond
Federal Agency	\$2,482,041.67	1.50%	05/02/18	05/28/20	Bond
Federal Agency	\$976,866.67	1.50%	09/12/18	08/26/20	Bond
Federal Agency	\$2,108,472.01	2.50%	07/02/18	09/14/20	Bond
Federal Agency	\$3,040,339.70	1.80%	07/02/18	09/21/20	Bond
Federal Agency	\$4,977,000.00	2.00%	05/02/18	11/20/20	Bond
Federal Agency	\$2,732,155.56	2.00%	05/02/18	01/29/21	Bond
Federal Agency	\$1,989,166.67	2.20%	05/02/18	01/29/21	Bond
Federal Agency	\$1,680,904.51	2.35%	05/02/18	01/29/21	Bond
Federal Agency	\$5,002,233.33	2.68%	05/02/18	04/26/21	Bond
Fifth Third Money Market	\$1,762,251.34	1.55%			General
Fifth Third Money Market	\$140,686.37	1.55%			Bond
KeyBank Capital Market	\$7,903,499.73	1.77%	-	-	General
Star Ohio	\$19,215.38	.01%			General

	<u>September 2018</u>	<u>FISCAL YTD</u>
Interest received - General Fund	<u>\$ 28,493.77</u>	<u>\$ 73,244.83</u>
Interest received - Locally Funded Project Fund	<u>\$ 28,192.39</u>	<u>\$-70,189.69</u>
Interest received - Bond Fund - Local Share	<u>\$ 112,769.56</u>	<u>\$369,521.44</u>

Interest received - Bond Fund - State Share           \$ 0.00   \$ 0.00

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

2. Five Year Forecast - FY 2019 Base Year

We recommend that the Board approve the Five Year Forecast for the period FY 2019 - FY 2023 as required by the Ohio Department of Education.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

3. Resolution No. 22-2018 - Declaring Transportation Be Impractical

We recommend that the Board adopt the following Resolution No. 22-2018:

Whereas the student(s) identified have been determined to be residents of this school district, and eligible for transportation services; and

Whereas after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

Whereas the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

Whereas the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code; therefore, be it

Resolved that Southwest Local School District Board of Education hereby

approves the declaration that it is impractical to transport the students as submitted and offers the parent(s)/guardian(s) payment-in-lieu of transportation.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

4. Resolution No.23-2018 - FY 2019 Permanent Appropriations

We recommend that the Board adopt the following Resolution No.23-2018: BE IT RESOLVED by the Board of Education, Southwest Local School District, Hamilton County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the period July 1, 2018 to June 30, 2019, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during the same period, as follows:

GENERAL FUND 001	<u>\$ 37,519,196.00</u>
<u>OTHER FUNDS</u>	
BOND RETIREMENT FUND 002	\$ 7,500,000.00
PERMANENT IMPROVEMENT FUND 003	82,059.88
BUILDING FUND 004	14,170,600.38
FOOD SERVICES FUND 006	2,049,352.57
SPECIAL TRUST FUND 007	15,936.36
UNIFORM SCHOOL SUPPLIES FUND 009	504,627.57
CLASSROOM FACILITIES 010	78,390,258.26
PUBLIC SCHOOL SUPPORT FUND 018	239,703.68
OTHER GRANT FUND 019	22,399.04
DISTRICT AGENCY FUND 022	794.22
CLASSROOM FACILITIES MAINT. 034	447,903.50
STUDENT ACTIVITY FUND 200	317,020.27
ATHLETIC ACTIVITY FUND 300	341,960.86
AUXILIARY SERVICES FUND 401	228,139.23
DATA COMMUNICATIONS FOR SCHOOL BUILDINGS FUND 451	10,800
CAREER TECHNICAL EDUCATION ENHANCEMENT FUND 461	8,000.00
MISCELLANEOUS STATE GRANTS 499	2,500.00
(IDEA, PART B) SPECIAL EDUCATION FUND 516	1,021,276.64
TITLE I DISADVANTAGED CHILDREN/TARGETED ASSISTANCE FUND 572	819,963.13
(IDEA - ECSE, PART B) SPECIAL EDUCATION FUND 587	15,590.84
IMPROVING TEACHER QUALITY FUND 590	141,790.23
TITLE IV-A STUDENT SUPPORT AND ENRICHMENT 599	355,725.86
TOTAL OTHER FUNDS	<u>\$80,015,303.26</u>
TOTAL APPROPRIATIONS - ALL FUNDS	<u>\$144,205,598.52</u>

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

5. Resolution No. 24-2018 - Resolution requesting authority from the Hamilton County Budget Commission to file a Modified Tax Budget for the 2019/2020 Fiscal Year

We recommend that the Board adopt the following Resolution No. 24-2018:

WHEREAS, Section 5705.28 of the Ohio Revised Code requires a Board of Education to adopt an annual tax budget on or before January 15<sup>th</sup> for the next succeeding fiscal year; and

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes the County Budget Commission to waive the requirement that a School District adopt a tax budget as provided under Section 5705.28 of the Ohio Revised Code, and instead authorize the Board of Education to provide such information to the County Budget Commission as may be required by the Commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, the Hamilton County Auditor has informed the Board of Education of the Southwest Local School District (the "Board of Education") that it is required to pass a Resolution authorizing the Treasurer of the Board of Education to make a request to waive the requirement of the adoption of a tax budget, and instead request to file a modified tax budget in accordance with Section 5705.281 of the Ohio Revised Code; and

WHEREAS, the Board of Education has utilized a modified tax budget in prior years and believes that its continued use is advantageous since it provides additional information on the long-term financial plan of the District and utilizes a format that has become familiar to the Board of Education and its community.

NOW, THEREFORE, BE IT RESOLVED by the Southwest Local School District Board of Education as follows:

**SECTION I**

The Treasurer of the Board of Education is hereby authorized and directed to request the ability to file a modified tax budget for the 2019/2020 fiscal year. The Treasurer shall make said request by sending a letter addressed to the Hamilton County Budget Commission and including a copy of this Resolution with his letter.

**SECTION II**

The Treasurer of the Board of Education is hereby authorized and directed to do all things necessary to ensure the Board of Education may utilize the modified tax budget for the 2019/2020 fiscal year.

**SECTION III**

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

GENERAL PUBLIC

BOARD REPORT

EXECUTIVE SESSION

We recommend that the Board enter into executive session pursuant to Ohio Revised Code Section 121.22(G)(2), for the purpose of considering the appointment, employment, dismissal, discipline, demotion, compensation of an employee or official of the School District.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

The Board entered into executive session at \_\_\_\_\_.

REGULAR SESSION

The regular session was reconvened at \_\_\_\_\_.

ADJOURNMENT

Motion by \_\_\_\_\_ that the meeting be adjourned.



Seconded by \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

The meeting was adjourned at \_\_\_\_\_.