

SOUTHWEST LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING

HARRISON JUNIOR SCHOOL
9830 WEST ROAD
HARRISON, OH 45030

SEPTEMBER 20, 2018
6:00 P.M.

AGENDA

OPENING

- A. Pledge of Allegiance
- B. Roll Call
- C. District Mission: Academic and Social Growth for All Students,
Every Day.

APPROVAL OF AGENDA

Motion by _____ that the agenda for the September 20,
2018 Regular Board meeting be approved.

Seconded by _____

Discussion _____

Roll Call Vote: _____

BOARD DISCUSSION

APPROVAL OF MINUTES

Motion by _____ that the minutes of the August 16,
2018 Regular Board meeting and the August 30, 2018 Special Board meeting
be approved.

Seconded by _____

Discussion _____

Roll Call Vote: _____

COMMUNICATIONS

GENERAL PUBLIC - Agenda Items Only

CURRICULUM

1. Business Advisory Council Policy

We recommend that the Board approve the Business Advisory Council Plan Policy.

Motion by _____ Seconded by _____

Discussion _____

Roll Call Vote: _____

2. Business Advisory Council Plan

We recommend that the Board approve the Business Advisory Council Plan.

Motion by _____ Seconded by _____

Discussion _____

Roll Call Vote: _____

SUPERINTENDENT'S REPORT

1. Personnel

We recommend that the following personnel items be approved:

- a. 2018-2019 Contracts
 - Nina Quinlivan - Piano Accompanist
 - Kathryn Elliott - Piano Accompanist
- b. 2018-2019 Resignations
 - Angela Knoop - SLP (2 days/wk) - eff. 8/17/18
- c. 2018-2019 Supplementals
 - Eric Meyer - HS 9th Grade Co-Advisor
 - Michael Aldrich - HS 11th Grade Co-Advisor
 - Staci Potts-Kovacs - HS Fall Musical Choreographer
 - Staci Potts-Kovacs - HS Spring Musical Choreographer

Lauren Neeley - HS Fall Musical Vocal Director
Lauren Neeley - HS Spring Musical Vocal Director

d. 2018-2019 Supplemental Resignations
Thomas Pope - HS Robotics Club Advisor

e. 2018-2019 Event Managers (\$26.50/Hr.)
Chad Dennis Chris Baird
Marc Cron Kevin Curtis
Stuart Scrivner Dirk Dugan
Trevor Ward Barry Niemeyer

f. 2018-2019 Retirements
Lori Payne - eff. 6/1/19
Lori McDonough - eff. 6/1/19
Carol Wiwi - eff. 6/1/19

g. 2018-2019 Supplemental Changes - From JS Team Leaders to:
Cindy Silber - JS Math Department Head
Lisa Willig - JS Social Studies Department Head
Brandon McBee - JS Science Department Head
Jaci Gill - JS Special Education Department Head
Daniel Rettig - JS Language Arts Department Head

Motion by _____ Seconded by _____

Discussion _____

Roll Call Vote: _____

2. DECA New York Experience

We recommend that the Board approve an overnight field trip for DECA to New York City for the DECA New York Experience from 11/27/2018 - 12/1/2018.

Motion by _____ Seconded by _____

Discussion _____

Roll Call Vote: _____

3. Contractual Agreement for HVAC Consultant

We recommend that the Board approve a Contractual Agreement between Butler County Educational Service Center and Southwest Local School District for a HVAC consultant. This agreement is in effect from 10/1/2018 through 6/30/2019.

Motion by _____ Seconded by _____

Discussion _____

Roll Call Vote: _____

4. Memorandum of Understanding for School Program Services

We recommend that the Board approve a Memorandum of Understanding between the Butler County Educational Service Center and Southwest Local School District to provide services through the Union Day/Therapeutic School.

Motion by _____ Seconded by _____

Discussion _____

Roll Call Vote: _____

5. Financial Agreement for Admission of Tuition Pupils

We recommend that the Board approve a contract between Southwest Local School District and The Children's Home of Cincinnati, Ohio for the admission of students to The Children's Home Upper and Lower School for educational purposes for the 218-2019 school year.

Motion by _____ Seconded by _____

Discussion _____

Roll Call Vote: _____

6. Harrison Jr. High School Washington, D.C. Trip

We recommend that the Board approve the Junior High School 8th grade Washington, D.C. Trip on November 7th - 10th, 2018.

Motion by _____ Seconded by _____

Discussion _____

Roll Call Vote: _____

TREASURER'S REPORT

1. Financial Results

We recommend that the Board approve the Treasurer's Monthly Financial

Report and Schedule of Investments as follows:

MONTHLY FINANCIAL REPORT

GENERAL FUND

Beginning Balance 8/1/2018	\$12,870,277.66	
Plus: Receipts for August 2018	<u>2,174,465.46</u>	
Total Cash Available	15,044,743.12	
Less: Disbursements for August 2018	<u>3,032,893.47</u>	
Ending Balance 8/31/2018	<u>\$12,011,849.65</u>	<u>\$12,011,849.65</u>

ALL OTHER FUNDS

Beginning Balance 8/1/2018	\$79,778,990.90	
Plus: Receipts for August 2018	<u>791,475.44</u>	
Total Cash Available	80,570,466.34	
Less: Disbursements for August 2018	<u>315,206.05</u>	
Ending Balance 8/31/2018	<u>\$80,255,260.29</u>	<u>\$80,255,260.29</u>
Total Fund Balances 8/31/2018		<u>\$92,267,109.94</u>

(General & All Other Funds)

SCHEDULE OF INVESTMENTS

<u>TYPE OF INVESTMENT</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>PURCHASE DATE</u>	<u>MATURITY DATE</u>	<u>FUND</u>
Certificate of Deposit	\$250,000.00	0.90%	09/09/16	09/10/18	General
Certificate of Deposit	\$250,000.00	1.05%	09/12/16	09/12/18	General
Certificate of Deposit	\$253,341.67	2.00%	05/11/17	09/14/18	General
Certificate of Deposit	\$250,000.00	1.15%	09/16/16	09/16/18	General
Commercial Paper	\$2,479,012.50		05/02/18	09/17/18	Bond
Certificate of Deposit	\$250,000.00	0.85%	09/19/16	09/19/18	General
Certificate of Deposit	\$250,000.00	1.00%	09/23/16	09/24/18	General
Commercial Paper	\$2,476,566.67		05/02/18	10/01/18	Bond
Certificate of Deposit	\$250,000.00	1.00%	09/09/16	10/09/18	General
Commercial Paper	\$1,977,300.00		05/03/18	10/30/18	Bond
Commercial Paper	\$1,976,744.44		05/03/18	11/01/18	Bond
Federal Agency	\$3,450,000.00	1.05%	01/02/18	11/07/18	Bond
Certificate of Deposit	\$250,000.00	1.50%	05/09/17	11/13/18	General
Commercial Paper	\$2,470,766.71		05/03/18	11/13/18	Bond
Certificate of Deposit	\$250,000.00	1.55%	11/22/17	11/21/18	General
Certificate of Deposit	\$250,000.00	1.30%	05/09/17	11/23/18	General
Certificate of Deposit	\$250,000.00	1.45%	11/24/17	11/23/18	General
Certificate of Deposit	\$250,000.00	1.50%	06/30/17	12/31/18	General
Federal Agency	\$500,255.69	1.25%	11/17/17	01/16/19	General
Certificate of Deposit	\$250,013.01	1.90%	03/08/18	03/07/19	General
Federal Agency	\$500,852.50	1.50%	11/17/17	03/08/19	General
Certificate of Deposit	\$250,000.00	1.55%	06/30/17	03/29/19	General
Certificate of Deposit	\$250,000.00	2.10%	03/14/18	04/15/19	General
Certificate of Deposit	\$250,000.00	1.95%	04/27/18	04/26/19	General
Certificate of Deposit	\$250,000.00	1.60%	11/22/17	05/22/19	General
Federal Agency	\$249,336.28	1.38%	03/27/18	05/28/19	General
Federal Agency	\$4,968,298.08	1.13%	05/03/18	05/31/19	Bond
Federal Agency	\$249,982.33	1.63%	03/27/18	06/14/19	General
Certificate of Deposit	\$250,000.00	2.10%	03/27/18	06/27/19	General
Federal Agency	\$492,951.46	0.88%	04/17/18	08/02/19	General

TREASURER'S REPORT (cont.)

Federal Agency	\$5,016,163.19	2.38%	05/02/18	09/13/19	Bond
Certificate of Deposit	\$250,000.00	2.20%	03/29/18	09/29/19	General
Certificate of Deposit	\$250,000.00	2.30%	03/29/18	09/30/19	General
Federal Agency	\$497,675.00	1.44%	03/27/18	10/21/19	General
Federal Agency	\$496,551.67	1.50%	03/27/18	12/19/19	General
Federal Agency	\$4,015,018.60	2.53%	07/02/18	12/26/19	Bond
Federal Agency	\$5,000,188.89	2.42%	05/02/18	01/24/20	Bond
Federal Agency	\$4,019,966.67	2.15%	07/02/18	02/14/20	Bond
Federal Agency	\$5,000,702.78	2.53%	05/02/18	05/07/20	Bond
Federal Agency	\$2,482,041.67	1.50%	05/02/18	05/28/20	Bond
Federal Agency	\$2,108,472.01	2.50%	07/02/18	09/14/20	Bond
Federal Agency	\$3,040,339.70	1.80%	07/02/18	09/21/20	Bond
Federal Agency	\$4,977,000.00	2.00%	05/02/18	11/20/20	Bond
Federal Agency	\$2,732,155.56	2.00%	05/02/18	01/29/21	Bond
Federal Agency	\$1,989,166.67	2.20%	05/02/18	01/29/21	Bond
Federal Agency	\$1,680,904.51	2.35%	05/02/18	01/29/21	Bond
Federal Agency	\$5,002,233.33	2.68%	05/02/18	04/26/21	Bond
Fifth Third Money Market	\$1,008,606.59	1.55%			General
Fifth Third Money Market	\$5,191,384.30	1.55%			Bond
KeyBank Capital Market	\$7,128,684.38	1.77%	-	-	General
Star Ohio	\$19,181.71	.01%			General

	<u>August 2018</u>	<u>FISCAL YTD</u>
Interest received - General Fund	<u>\$ 16,754.68</u>	<u>\$ 44,751.06</u>
Interest received - Locally Funded Project Fund	<u>\$-173,963.03</u>	<u>\$-98,382.08</u>
Interest received - Bond Fund - Local Share	<u>\$ 256,751.88</u>	<u>\$256,751.88</u>
Interest received - Bond Fund - State Share	<u>\$ 0.00</u>	<u>\$ 0.00</u>

Motion by _____ Seconded by _____

Discussion _____

Roll Call Vote: _____

2. RESOLUTION NO. 21-2018 Authorizing Issuance of Not To Exceed \$9,700,000 of Renewal Bond Anticipation Notes, After Submission to Electors.

We recommend that the Board adopt the following Resolution No. 21-2018:

RESOLUTION AUTHORIZING ISSUANCE OF
NOT TO EXCEED \$9,700,000 OF RENEWAL BOND ANTICIPATION NOTES,
AFTER SUBMISSION TO ELECTORS

WHEREAS, pursuant to a resolution heretofore duly adopted by this board of education, an election was held on November 7, 2017 upon the question of issuing bonds in the sum of \$71,700,000 for the purpose of new construction, improvements, renovations and additions to school facilities and providing equipment, furnishings, and site improvements therefor and of levying a tax outside of the ten-mill limitation to pay the principal of and interest on

such bonds, of which election due notice was given according to law and at which election more than a majority of the electors voting on said proposition voted in favor thereof; and

WHEREAS, notes presently outstanding in the amount of \$9,900,000 are about to mature and should be renewed in a reduced principal amount; and

WHEREAS, the fiscal officer of this school district has heretofore certified to this board of education the estimated life of the permanent improvement hereinafter described as thirty-eight (38) years; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Southwest Local School District (the "School District"), Counties of Hamilton and Butler, Ohio:

SECTION 1. That it is necessary to issue bonds of this board of education in the principal sum of not to exceed \$9,700,000 for the purpose of refinancing outstanding bond anticipation notes originally issued for the purpose of new construction, improvements, renovations and additions to school facilities and providing equipment, furnishings, and site improvements therefore.

SECTION 2. That bonds of this board of education shall be issued in said principal sum of not to exceed \$9,700,000 for refinancing of the above-described permanent improvement under authority of the general laws of the State of Ohio, particularly the Uniform Public Securities Law of the Ohio Revised Code. Said bonds shall be dated approximately August 1, 2019, shall bear interest not to exceed a rate now estimated at six per centum (6%) per annum, and shall mature in substantially equal semiannual or annual installments over a period not exceeding thirty-seven (37) years after their issuance.

SECTION 3. That notes of this board of education shall be issued in anticipation of the issuance of said bonds in the principal sum of not to exceed \$9,700,000, which does not exceed the amount of the bonds to be issued for the purpose aforesaid, under authority of the general laws of the State of Ohio, particularly the Uniform Public Securities Law of the Ohio Revised Code. Said notes shall be dated the date of issuance, shall bear interest at a rate of interest not to exceed four percent (4%) per annum as determined by the treasurer of this board of education (the "Treasurer") after negotiation (as evidenced by his execution of the notes) and without further action by this board of education, payable at maturity, and shall mature not later than one year after their date of issuance. The notes shall be of such number as may be requested by the purchaser thereof, provided that the notes shall be issued in denominations equal to or greater than \$100,000. The final terms of the Notes shall be set forth in a certificate of award (the "Certificate of Award") which is hereby authorized and which shall be executed by the Treasurer without further legislative action of this Council. The execution of such Certificate of Award by such authorized official shall

evidence acceptance of the final terms of the Notes and that such terms are consistent with this resolution.

The Treasurer is hereby authorized, if he determines that it would be in the best interest of the board of education, to issue the notes on a "book entry only" basis and to execute and deliver a letter of representation to the Depository Trust Company on behalf of the board of education in connection therewith.

SECTION 4. That said notes shall specify on their faces the purpose for which they are issued and that they are issued in pursuance of this resolution and under authority of the general laws of the State of Ohio, particularly the Uniform Public Securities Law of the Ohio Revised Code. They shall be signed by the president of the board of education and Treasurer, shall be designated "School Improvement Unlimited Tax General Obligation Bond Anticipation Notes, 2018 Renewal" with such other distinguishing words or phrases as determined by the Treasurer, and shall be payable at such bank or trust company as designated by the Treasurer.

SECTION 5. That said notes shall be sold at public or private sale by the Treasurer at a price of not less than 97% of the par value thereof. The Treasurer is hereby authorized to execute a contract of purchase with the purchaser, if requested by the purchaser, upon such terms as shall not be inconsistent with this resolution. The proceeds from the sale of said notes, except the premium and accrued interest, shall be used for the purpose aforesaid and for no other purpose and shall be deposited in the Note Retirement Fund; and any premium or accrued interest shall be transferred to the bond retirement fund to be applied to the payment of the principal of and interest on said notes in the manner provided by law.

SECTION 6. That said notes shall be the full general obligations of this board of education, and the full faith, credit and revenue of this board of education are hereby irrevocably pledged for the prompt payment of the principal and interest at maturity. The par or discounted value to be received from the sale of the bonds anticipated by said notes and any excess funds resulting from the issuance of said notes, shall, to the extent necessary, be used only for the retirement of said notes at maturity, together with interest thereon, and are hereby pledged for such purpose.

SECTION 7. That for the purposes of providing the necessary funds to pay the interest on and to retire said notes promptly when and as the same fall due, during the year or years while such notes run, there shall be levied on all taxable property in this school district in addition to all other taxes, a direct tax annually not less than that which would have been levied if bonds had been issued without the prior issue of said notes.

That said tax shall be and is hereby ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers in

the same manner and at the same time that taxes for general purposes for each of said years are certified, extended and collected. Said tax shall be placed before and in preference to all other items and for the full amount thereof. The funds derived from said tax levies hereby required shall be placed in a separate and distinct fund, which shall be irrevocably pledged for the payment of the interest on and principal of said notes, or the bonds in anticipation of which said notes are issued, when and as the same fall due.

SECTION 8. That this board of education, for and on behalf of the Southwest Local School District, hereby covenants that it will restrict the use of the proceeds of the notes hereby authorized in such manner and to such extent, if any, and take such other action as may be necessary, after taking into account reasonable expectations at the time the debt is incurred, so that they will not constitute obligations the interest on which is subject to federal income taxation or "arbitrage bonds" under Sections 103(b)(2) and 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and the regulations prescribed thereunder. The Treasurer, or any other officer having responsibility with respect to the issuance of the notes, is authorized and directed to give an appropriate certificate on behalf of the school district, on the date of delivery of the notes, for inclusion in the transcript of proceedings, setting forth the facts, estimates and circumstances and reasonable expectations pertaining to the use of the proceeds thereof and the provisions of said Sections 103(b)(2) and 148 and regulations thereunder.

These notes are hereby designated "qualified tax-exempt obligations" for the purposes set forth in Section 265(b)(3) of the Code.

SECTION 9. That this board of education hereby authorizes the Treasurer to participate in the Ohio Market Access Program - Note Wrap - offered by the Treasurer of the State of Ohio (the "Program"), provided that (a) participation in the Program is in the best interests of the School District and (b) the Treasurer affirmatively elects to participate in the Program in the Certificate of Award.

SECTION 10. That the Standby Note Purchase Agreement (the "Note Purchase Agreement") required as part of the Program is hereby authorized in the form presented to this board of education with such changes not materially adverse to the School District as may be approved by the authorized signatories of the School District executing the Note Purchase Agreement, as provided in this ordinance. The School District acknowledges the agreement of the Treasurer of State in the Standby Note Purchase Agreement that, in the event the School District is unable to repay the principal amount and accrued and unpaid interest of the Notes at maturity, whether through its own funds or through the issuance of other obligations of the School District, the Treasurer of State agrees (a) to purchase the Notes from the holders or beneficial owners thereof upon their presentation to

the Treasurer of State for such purchase at a price of par plus accrued interest to maturity or (b) to purchase renewal notes of the School District in a principal amount not greater than the principal amount of the Notes plus interest due at maturity, with such renewal notes bearing interest at a rate of the lower of the maximum interest rate provided by law or the 1-year MMD (Municipal Market Data) Index for "AAA"-rated obligations plus 400 basis points (or such other rate methodology in effect as part of the Program), maturing not more than one year after the date of their issuance, and being prepayable at any time with 30 days' notice, provided that in connection with the Treasurer of State's purchase of such renewal notes the School District shall deliver to the Treasurer of State an unqualified opinion of nationally recognized bond counsel that (i) such renewal notes are the legal, valid, and binding general obligations of the School District, and the principal of and interest on such renewal notes, unless paid from other sources, are to be paid from the proceeds of the levy of ad valorem taxes levied within the ten-mill limitation imposed by law on all property subject to ad valorem taxes levied by the School District and (ii) interest on the renewal notes is includible in gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986, as amended to the same extent that interest on the notes is so excluded.

In addition, the School District acknowledges that the Treasurer of State will establish an "After Maturity Interest Rate," as generally provided for as part of the Program and as specifically provided for within the Note Purchase Agreement.

The president of the board of education and the Treasurer, as the officers signing the Notes, are authorized to take all actions that may in their judgment reasonably be necessary to provide for such Note Purchase Agreement, including but not limited to the inclusion of a notation on the form of the Notes providing notice to the holders or beneficial owners of the existence of such Note Purchase Agreement and providing instructions to such holders or beneficial owners regarding the presentation of the Notes for purchase by the Treasurer of State at stated maturity.

This board of education hereby authorizes further representations, warranties, and/or covenants to be made regarding the School District's participation in the Program by virtue of the Certificate of Award and/or other Program documents, subject to review and approval by legal counsel to the School District.

SECTION 11. That the Treasurer is hereby authorized to apply, if he deems it appropriate, for a rating on the Notes from either Standard & Poor's Corporation or Moody's Investors Service, and to pay the fee for said rating to the extent authorized by law and approved by bond counsel.

SECTION 12. All appropriate officers of the School District are further authorized to make, execute, acknowledge and deliver such closing certificates, financing statements and other instruments or agreements as are, in the opinion of bond counsel, necessary or appropriate, in order to effect the issuance of the Notes and to carry out the purposes of this resolution, including a note purchase agreement between the School District and the purchaser of the Note, if requested by said purchaser.

SECTION 13. That the firm of Dinsmore & Shohl LLP ("Dinsmore") or their successor is hereby engaged as the School District's "bond counsel" and that the Treasurer is hereby authorized and directed to execute and deliver the engagement letter of Dinsmore in the form on file with the School District.

SECTION 14. That, pursuant to Section 133.18(H) of the Ohio Revised Code, this board of education hereby requests that the amount of the voted property tax levy required to pay estimated debt charges on the notes, and on bonds authorized separately, in calendar year 2019, be included in the taxes levied for collection in 2019 by the County Auditors of Hamilton and Butler Counties under Section 319.30 of the Ohio Revised Code at a millage rate not in excess of the millage rate submitted to the electors of the school district.

SECTION 15. That it is hereby determined that all acts, conditions and things necessary to be done precedent to and in the issuance of said notes in order to make the same legal, valid and binding general obligations of this board of education, have been done, have happened and have been performed in regular and due form as required by law, and that the said issue of the notes and the tax for the payment of the principal and interest as the same fall due and are payable do not exceed any limitations in indebtedness or taxation as fixed by law.

SECTION 16. That the treasurer of this board of education be and is hereby directed to forward a certified copy of this resolution to the county auditor, as required by law.

SECTION 17. That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education, and that all deliberations of this board of education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion by _____ Seconded by _____

Discussion _____

Roll Call Vote: _____

3. Award Depository Agreement to First Financial Bank

We recommend the board approve the depository agreement with First Financial Bank.

Motion by _____ Seconded by _____

Discussion _____

Roll Call Vote: _____

GENERAL PUBLIC

BOARD REPORT

EXECUTIVE SESSION

We recommend that the Board enter into executive session pursuant to Ohio Revised Code Section 121.22(G)(2), for the purpose of considering the appointment, employment, dismissal, discipline, demotion, compensation of an employee or official of the School District.

Motion by _____ Seconded by _____

Discussion _____

Roll Call Vote: _____

The Board entered into executive session at _____.

REGULAR SESSION

The regular session was reconvened at _____.

ADJOURNMENT

Motion by _____ that the meeting be adjourned.

Seconded by _____

Roll Call Vote: _____

The meeting was adjourned at _____.