

All Board Members having been duly notified and Section 121.22 of the Ohio Revised Code having been complied with, the Board of Education of the Southwest Local School District met in regular session on Thursday, July 19, 2018 at 6:00 P.M. at Harrison Junior School, 9830 West Road, Harrison, OH 45030

Administrators in Attendance: Mr. John C. Hamstra
Mrs. Corinne Hayes
Mr. Thomas Lowe

Board Members in Attendance: Mrs. Linda A. Peak
Mr. Jeffrey P. Biddle
Ms. Susan Robards
Mr. Mike King
Ms. Tricia Evanson

OPENING

- A. Pledge of Allegiance
- B. Roll Call
- C. District Mission: Academic and Social Growth for All Students,
Every Day.

APPROVAL OF AGENDA

Motion by Mr. King that the agenda and addendum for the July 19, 2018 Regular Board meeting be approved.

Seconded by Mrs. Peak

Roll Call Vote: All Board Members present voted Yea - motion carried.

BOARD DISCUSSION

APPROVAL OF MINUTES

Motion by Mrs. Peak that the minutes of the June 21, 2018 Regular Board meeting be approved.

Seconded by Mr. King

Roll Call Vote: All Board Members present voted Yea - motion carried.

COMMUNICATIONS

GENERAL PUBLIC - Agenda Items Only

CURRICULUM

SUPERINTENDENT'S REPORT

1. Personnel

Motion by Ms. Evanson that the following personnel items be approved:

a. 2018-2019 Contracts

- Judy Walsh - Family/Consumer Science - M-3 - One Year
- Winter Taulbee - Elementary Teacher/Title 1 - M-0 - One Year
- Betty Ashcraft - Sub Bus Caller - 1 hr./day - eff. 8/21/18 - One Year
- Lydia Miller - Head Bus Driver - One Year
- Mary Carol Maxwell - Bus Monitor - One Year
- Mary Carol Maxwell - Van Driver - One Year
- Sandy Brickner - Bus Monitor - One Year
- Sandy Brickner - Van Driver - One Year
- Mid-Day Bus Drivers** - One Year - Lydia Miller, Nancy Whitney, Judy Schuster, Kim Reece, Darlene Drew, Kimberly Neukam and Roxane Tenhundfeld
- James Budde - 2/7 Athletic Training
- Rebecca Meckstroth - Certified Tutor @ \$24.00/Hr. - One Year
- Hannah Merrill - Certified Tutor @ \$24.00/Hr. - One Year
- Cheryl Miller - Certified Tutor @ \$24.00/Hr. - One Year
- Bettie Ziegler - Certified Tutor @ \$24.00/Hr. - One Year
- Julene Overton - Certified Tutor @ \$24.00/Hr. - One Year
- Denise Reindl - Certified Tutor @ \$24.00/Hr. - One Year
- Elen Rahm - Certified Tutor @ \$24.00/Hr. - One Year
- Susan Luebbe - Certified Tutor @ \$24.00/Hr. - One Year
- Amy Schoonover - Part-Time Aide (Spec. Ed.) - eff. 8/21/18 - One Year
- Carol Doyle - Full-Time Aide (Spec. Ed.) - eff. 8/21/18 - One Year
- Tina Downs - Full-Time Aide (Spec. Ed.) - eff. 8/21/18 - One Year
- Susan Helton - Full-Time Aide (Spec. Ed.) - eff. 8/21/18 - One Year
- Rachel Madden - Full-Time Aide (Spec. Ed.) - eff. 8/21/18 - One Year
- Gretchen Fortier - Full-Time Aide (Spec. Ed.) - eff. 8/21/18 - One Year
- Tori Faulconer - Full-Time Aide (Spec. Ed.) - eff. 8/21/18 - One Year
- Louise Wolf - Full-Time Aide (Spec. Ed.) - eff. 8/21/18 - One Year
- Frederick Krieger - Full-Time Aide (Spec. Ed.) - eff. 8/21/18 - One Year
- Meredith Epperson - Full-Time Aide (Spec. Ed.) - eff. 8/21/18 - One Year
- Alice Bucher - Full Time Aide (Spec. Ed.) - eff. 8/21/18 - One Year
- Sarah Rose - Full-Time Aide (Spec. Ed.) - eff. 8/21/18 - One Year
- Aaron Wilson - Full-Time Aide (Spec. Ed.) - eff. 8/21/18 - One Year
- Debbie Schallick - Part-Time Aide (Spec. Ed.) - eff. 8/21/18 - One Year
- Jennifer Helms - Full-Time Aide (RTI) - eff. 8/21/18 - One Year
- Tracy Casacelli-Jacobs - Part-Time Aide (RTI) - eff. 8/21/18 - One Year

SUPERINTENDENT'S REPORT (cont.)

Jennifer Davis - Part Time Aide (RTI) - eff. 8/21/18 - One Year
Julie Kercheval - Part-Time Aide (RTI) - eff. 8/21/18 - One Year
Amy Nixon - Part-Time Office Aide - eff. 8/21/18 - One Year
Head Custodians - One Year - Larry Black, Randy Carter, George Dowers,
Cyrella Mayfield, Jeffery Pettit
Katelyn Moorehead - Certified Tutor @ \$24.00/Hr. - One Year
Casey Smith - Full-Time Study Hall Monitor - One Year
Amanda Noyes - Full-Time Study Hall Monitor - One Year
Julie Nolan - Full-Time Study Hall Monitor (Credit Based) - One Year
Michelle A. Miller - Full Time Study Hall Monitor (Credit Based) - One Year

b. 2018-2019 Contract Changes

Michael Aldrich - HS/JS Math - from B-0 to M-0

c. 2017-2018 Substitutes

Janeen Schumate - Secretary

d. 2018-2019 Substitutes

Susan Colliver - Cook
Susan Colliver - Bus Driver
Leigh Ann Broxterman - Cook
Kathleen Featherstone - Cook
Emily McKernan - Cook
Betty Ashcraft - Bus Driver
Andy Banks - Bus Driver
Lawanda Corman - Bus Driver
Jeffrey Hammons - Bus Driver
Leonard Issler - Bus Driver
Justin Simonson - Bus Driver
Jeffrey Ventre - Bus Driver
Sandy Brickner - Office Aide
Lydia Miller - Maintenance
Nancy Whitney - Maintenance
Betty Ashcraft - Custodian
Darlene Drew - - Custodian

e. 2018-2019 Resignations

Rick Losekamp - Amend his resignation date from 6/8/2018 to 6/19/2018
Cathy Jo Eyer - Part-Time Aide - eff. 8/20/18
Andrew Bontrager - HS Asst. Tennis (Boys)
Suzanne Wiwi - 3 Hr. Cook - eff. 8/13/18
Nellie Barton - 3 Hr. Cook - eff. 8/13/18
Brenda Manger - Family/Consumer Science - eff. 8/14/18

f. 2017-2018 College Credit Plus Payments

Jeff Nienaber	\$4500.00	Jonathan Motsinger	\$1500.00
Marc Cron	\$1500.00	Molly Hasenohr	\$3000.00

SUPERINTENDENT'S REPORT (cont.)

Alana Minor	\$1500.00	Philip Deak	\$1500.00
Conor Thomas	\$3750.00	Stuart Scrivner	\$3000.00
Chad Dennis	\$2250.00	Lori Payne	\$2250.00
Eric Meyer	\$2250.00	Jessica Peace	\$750.00
Courtney Frydryk	\$750.00		

g. 2018-2019 Supplementals

Brian Egan - HS Head Band Director

Brian Egan - HS Pep Band Director

Brandon Prew - HS Band Camp Instructor

Brandon Prew - HS Jazz Band Director

Frederick Krieger - HS Woodwinds/Visual Instructor

Austin Sharp - HS Percussion/Marching Visual Instructor

Seconded by Ms. Robards

Roll Call Vote: Four Board Members present voted Yea; one abstained - motion carried.

2. Memorandum of Understanding between Southwest Local School District and Mercy Health Physicians.

Motion by Mrs. Peak that the Board approve the Memorandum of Understanding between Southwest Local School District and Mercy Health Physicians.

Seconded by Ms. Evanson

Roll Call Vote: All Board Members present voted Yea - motion carried.

3. Transportation Services Contract

Motion by Mr. King that the Board approve the transportation services contract with Universal Transportation Systems.

Seconded by Ms. Robards

Roll Call Vote: All Board Members present voted Yea - motion carried.

4. Orientation, Mobility, and Vision Impaired Teacher Services Agreement

Motion by Ms. Evanson that the Board approve the orientation, mobility, and vision impaired teacher services agreement with Butler County Educational Service Center.

Seconded by Mr. King

Roll Call Vote: All Board Members present voted Yea - motion carried.

5. Behavioral Services Agreement

Motion by Ms. Robards that the Board approve the behavioral services agreement with the Cincinnati Center for Autism.

Seconded by Mrs. Peak

Roll Call Vote: All Board Members present voted Yea - motion carried.

6. Help Desk Support Service Agreement

Motion by Ms. Evanson that the Board approve the help desk support service agreement with Hamilton County ESC.

Seconded by Mr. King

Roll Call Vote: All Board Members present voted Yea - motion carried.

7. Technology Support Service Agreement

Motion by Mrs. Peak that the Board approve the technology support service agreement with Hamilton County ESC.

Seconded by Ms. Robards

Roll Call Vote: All Board Members present voted Yea - motion carried.

8. Transportation Services Agreement

Motion by Ms. Evanson that the Board approve the transportation services agreement with Petermann LTD.

Seconded by Mr. King

Roll Call Vote: All Board Members present voted Yea - motion carried.

9. Education Fee Agreement

Motion by Ms. Robards that the Board approve the SJO Education Fee Agreement with St. Joseph Orphanage (SJO).

Seconded by Ms. Evanson

Roll Call Vote: All Board Members present voted Yea - motion carried.

10. Addendum to Client Agreement C2-129807-2018

Motion by Mrs. Peak that the Board approve the Addendum to Client Agreement for E-Rate consulting services for funding year 2018.

Seconded by Ms. Robards

Roll Call Vote: All Board Members present voted Yea - motion carried.

11. Consultant Agreement Form

Motion by Ms. Evanson that the Board approve the Consultant Agreement Form between Southwest Local School District and Four Seasons Environmental, Inc.

Seconded by Mrs. Peak

Roll Call Vote: All Board Members present voted Yea - motion carried.

12. Instructional Technology Coaching

Motion by Mrs. Peak that the Board approve the Instructional Technology Coaching service agreement with Hamilton County ESC.

Seconded by Ms. Evanson

Roll Call Vote: All Board Members present voted Yea - motion carried.

13. Naviance Hosted Software

Motion by Mr. King that the Board approve the purchase of Naviance Hosted Software.

Seconded by Ms. Robards

Roll Call Vote: All Board Members present voted Yea - motion carried.

TREASURER'S REPORT

1. Financial Results

Motion by Mr. King that the Board approve the Treasurer's Monthly Financial Report and Schedule of Investments as follows:

MONTHLY FINANCIAL REPORT

GENERAL FUND

Beginning Balance 6/1/2018	\$ 9,979,192.07	
Plus: Receipts for June 2018	<u>1,526,657.82</u>	
Total Cash Available	11,505,849.89	
Less: Disbursements for June 2018	<u>3,449,304.99</u>	
Ending Balance 6/30/2018	<u>\$ 8,056,544.90</u>	<u>\$ 8,056,544.90</u>

ALL OTHER FUNDS

Beginning Balance 6/1/2018	\$77,607,248.43	
Plus: Receipts for June 2018	<u>1,694,682.20</u>	
Total Cash Available	79,301,930.63	
Less: Disbursements for June 2018	<u>957,124.26</u>	
Ending Balance 6/30/2018	<u>\$78,344,806.37</u>	<u>\$78,344,806.37</u>
Total Fund Balances 6/30/2018		<u>\$86,401,351.27</u>
(General & All Other Funds)		

SCHEDULE OF INVESTMENTS

<u>TYPE OF INVESTMENT</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>PURCHASE DATE</u>	<u>MATURITY DATE</u>	<u>FUND</u>
Federal Agency	\$504,100.35	1.38%	05/09/17	07/03/18	General

TREASURER'S REPORT (cont.)

Commercial Paper	\$400,000.00	1.60%	01/02/18	08/01/18	Bond
Federal Agency	\$2,487,108.33		05/02/18	08/01/18	Bond
Certificate of Deposit	\$250,000.00	1.30%	05/09/17	08/17/18	General
Certificate of Deposit	\$250,000.00	1.12%	08/30/17	08/30/18	General
Certificate of Deposit	\$250,000.00	0.90%	09/09/16	09/10/18	General
Certificate of Deposit	\$250,000.00	1.05%	09/12/16	09/12/18	General
Certificate of Deposit	\$253,341.67	2.00%	05/11/17	09/14/18	General
Certificate of Deposit	\$250,000.00	1.15%	09/16/16	09/16/18	General
Commercial Paper	\$2,479,012.50		05/02/18	09/17/18	Bond
Certificate of Deposit	\$250,000.00	0.85%	09/19/16	09/19/18	General
Certificate of Deposit	\$250,000.00	1.00%	09/23/16	09/24/18	General
Commercial Paper	\$2,476,566.67		05/02/18	10/01/18	Bond
Certificate of Deposit	\$250,000.00	1.00%	09/09/16	10/09/18	General
Commercial Paper	\$1,977,300.00		05/03/18	10/30/18	Bond
Untied State Treasury	\$5,523,626.05	0.75%	01/02/18	10/31/18	Bond
Commercial Paper	\$1,976,744.44		05/03/18	11/01/18	Bond
Federal Agency	\$3,450,000.00	1.05%	01/02/18	11/07/18	Bond
Certificate of Deposit	\$250,000.00	1.50%	05/09/17	11/13/18	General
Commercial Paper	\$2,470,766.71		05/03/18	11/13/18	Bond
Certificate of Deposit	\$250,000.00	1.55%	11/22/17	11/21/18	General
Certificate of Deposit	\$250,000.00	1.30%	05/09/17	11/23/18	General
Certificate of Deposit	\$250,000.00	1.45%	11/24/17	11/23/18	General
Certificate of Deposit	\$250,000.00	1.50%	06/30/17	12/31/18	General
Federal Agency	\$500,255.69	1.25%	11/17/17	01/16/19	General
Certificate of Deposit	\$250,013.01	1.90%	03/08/18	03/07/19	General
Federal Agency	\$500,852.50	1.50%	11/17/17	03/08/19	General
Certificate of Deposit	\$250,000.00	1.55%	06/30/17	03/29/19	General
Certificate of Deposit	\$250,000.00	2.10%	03/14/18	04/15/19	General
Certificate of Deposit	\$250,000.00	1.95%	04/27/18	04/26/19	General
Certificate of Deposit	\$250,000.00	1.60%	11/22/17	05/22/19	General
Federal Agency	\$249,336.28	1.38%	03/27/18	05/28/19	General
Federal Agency	\$4,968,298.08	1.13%	05/03/18	05/31/19	Bond
Federal Agency	\$249,982.33	1.63%	03/27/18	06/14/19	General
Certificate of Deposit	\$250,000.00	2.10%	03/27/18	06/27/19	General
Federal Agency	\$492,951.46	0.88%	04/17/18	08/02/19	General
Federal Agency	\$5,016,163.19	2.38%	05/02/18	09/13/19	Bond
Certificate of Deposit	\$250,000.00	2.20%	03/29/18	09/29/19	General
Certificate of Deposit	\$250,000.00	2.30%	03/29/18	09/30/19	General
Federal Agency	\$497,675.00	1.44%	03/27/18	10/21/19	General
Federal Agency	\$496,551.67	1.50%	03/27/18	12/19/19	General
Federal Agency	\$5,000,188.89	2.42%	05/02/18	01/24/20	Bond
Federal Agency	\$5,000,702.78	2.53%	05/02/18	05/07/20	Bond
Federal Agency	\$2,482,041.67	1.50%	05/02/18	05/28/20	Bond
Federal Agency	\$4,977,000.00	2.00%	05/02/18	11/20/20	Bond
Federal Agency	\$2,732,155.56	2.00%	05/02/18	01/29/21	Bond
Federal Agency	\$1,989,166.67	2.20%	05/02/18	01/29/21	Bond
Federal Agency	\$1,680,904.51	2.35%	05/02/18	01/29/21	Bond
Federal Agency	\$5,002,233.33	2.68%	05/02/18	04/26/21	Bond
Fifth Third Money Market	\$1,001,184.14	.01%			General
Fifth Third Money Market	\$9,809,910.02	.01%			Bond
KeyBank Capital Market	\$2,627,357.00	.01%	-	-	General
Star Ohio	\$19,114.59	.01%			General

June 2018FISCAL YTD

Interest received - General Fund
Interest received - Bond Fund

\$ 13,013.15
\$ 40,613.02

\$142,804.94
\$186,065.86

Seconded by Mrs. Peak

Roll Call Vote: All Board Members present voted Yea - motion carried.

2. Re-establishment of Lunchroom Change Funds

Motion by Ms. Robards that the Treasurer be authorized to re-establish change funds for the 2018-2019 school year at all school lunchrooms in the total amount of \$1,150.00.

Seconded by Mrs. Peak

Roll Call Vote: All Board Members present voted Yea - motion carried.

3. Re-establishment of Athletic Change Funds (Fall Season)

Motion by Mrs. Peak that the Treasurer be authorized to re-establish athletic change funds for the 2018 Fall Season in the total amount of \$2,000.00.

Seconded by Mr. King

Roll Call Vote: All Board Members present voted Yea - motion carried.

4. Re-establishment of Building Cashier Change Funds

Motion by Mr. King that the Treasurer be authorized to re-establish change funds for all Building Cashiers for the 2018-2019 school year in the total amount of \$1,100.00.

Seconded by Ms. Evanson

Roll Call Vote: All Board Members present voted Yea - motion carried.

5. Award Bus Construction Contract

Motion by Ms. Robards that the board award the construction of three 77 passenger buses and one 54 passenger bus to the lowest bidder Rush Truck Centers and to authorize the treasurer to sign all contracts pertaining to this construction.

Seconded by Mrs. Peak

Roll Call Vote: All Board Members present voted Yea - motion carried.

6. Select Trident as the district's liability insurance provider

Motion by Mrs. Peak that the board select Trident as the liability insurance provider for the 2018/2019 and 2019/2020 school years.

Seconded by Ms. Robards

Roll Call Vote: All Board Members present voted Yea - motion carried.

GENERAL PUBLIC

BOARD REPORT

1. Add items to agenda

Motion by Ms. Evanson to add three (3) items to the Board agenda.

Seconded by Mr. King

Roll Call Vote: All Board Members present voted Yea - motion carried.

2. Superintendent's Contract

Motion by Mr. King to approve Superintendent John C. Hamstra's contract as amended.

Seconded by Mrs. Peak

Roll Call Vote: All Board Members present voted Yea - motion carried.

3. Assistant Superintendent's Contract

Motion by Ms. Evanson to approve Assistant Superintendent Corrine Hayes' contract as amended.

Seconded by Mr. King

Roll Call Vote: All Board Members present voted Yea - motion carried.

4. Administrative Performance One-Time Payments

Motion by Ms. Evanson to approve the Administrative Performance one-time payments:

Dave Kelly	4%	Christian Tracy	1%
Ron Mangus	1%	Kris Niehaus	1%

Seconded by Mrs. Peak

Roll Call Vote: All Board Members present voted Yea - motion carried.

EXECUTIVE SESSION

Motion by Mr. King that the Board enter into executive session pursuant to Ohio Revised Code Section 121.22(G)(2), for the purpose of considering the appointment, employment, dismissal, discipline, demotion, compensation of an employee or official of the School District.

Seconded by Ms. Evanson

Roll Call Vote: All Board Members present voted Yea - motion carried.

The Board entered into executive session at 8:10 p.m.

REGULAR SESSION

The regular session was reconvened at 9:55 p.m.

ADJOURNMENT

Motion by Ms. Evanson that the meeting be adjourned.

Seconded by Mrs. Peak

Roll Call Vote: All Board Members present voted Yea - motion carried.

The meeting was adjourned at 9:58 p.m.