

SOUTHWEST LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
ANNUAL ORGANIZATIONAL MEETING

WILLIAM HENRY HARRISON HIGH SCHOOL  
9860 WEST ROAD  
HARRISON, OHIO 45030

JANUARY 11, 2018  
7:00 P.M.

AGENDA

At this time, the Board pursuant to Ohio Revised Code #3313.14 will conduct its annual organizational meeting. At the December 21, 2017 regular Board meeting, the time and date for the annual organizational meeting was set for 7:00 P.M. on January 11, 2018.

OPENING

- A. President Pro Tem, Jeff Biddle, to preside initially.
- B. Pledge of Allegiance.
- C. Administration of the Oath of Office.
- D. Roll Call.

ELECTION OF OFFICERS

- A. Nominations for President of the Board. \_\_\_\_\_

(It should be noted that nominations do not require seconds. Members may nominate themselves, if they so desire.)

Roll Call Vote: \_\_\_\_\_

- B. Nominations for Vice-President of the Board. \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

- C. Administration of oath to the new President and Vice-President officers.

At this point the newly elected President of the Board assumes control of the meeting.

RESOLUTION NO. 01-2018 - INDIVIDUAL BONDS

We recommend that the Board adopt the following Resolution No. 01-2018:

"Be it hereby resolved by the Board of Education, Southwest Local School District, Hamilton County, Ohio, that the bond of the following individuals be set at the amounts herein:

Treasurer	\$50,000	Payable to the State of Ohio.
Superintendent	\$20,000	Payable to the Southwest Local School District.
Asst. Superintendent	\$20,000	Payable to the Southwest Local School District.
Asst. Treasurer	\$20,000	Payable to the Southwest Local School District.
Asst. Bookkeeper/ Accounting Clerk	\$20,000	Payable to the Southwest Local School District.
Mail Courier	\$20,000	Payable to the Southwest Local School District.
Board Members (each)	\$20,000	Payable to the Southwest Local School District.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

RESOLUTION NO. 02-2018 - SERVICE FUND

We recommend that the Board adopt the following Resolution No. 02-2018:

"Be it hereby resolved by the Board of Education, Southwest Local School District, Hamilton County, Ohio, to establish a Service Fund, such fund to be set aside as an account within the General Fund, and there is hereby appropriated for the purpose of said service fund the sum of ten thousand (\$10,000.00) dollars which amounts shall be incorporated into the appropriations of this School District for FY 2018 and again in FY 2019, to be used for paying the expenses of members of the Board of Education actually incurred in the performance of their duties." (NOTE: Service Fund can be set at maximum of \$2.00 per student or \$20,000.00 whichever is greater.)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

RESOLUTION NO. 03-2018 - OFFICIAL CHECK SIGNATURE

We recommend that the Board adopt the following Resolution No. 03-2018:

"Be it hereby resolved by the Board of Education, Southwest Local School District, Hamilton County, Ohio, that all checks for the payment of funds from its regular account and its payroll account, on deposit with KeyBank, Harrison, Ohio, continue to require only the signature of the Treasurer."

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

RESOLUTION NO. 04-2018 - ADVANCE PAYMENT OF TAX REVENUES

We recommend that the Board adopt the following Resolution No. 04-2018:

"Be it hereby resolved by the Board of Education, Southwest Local School District, Hamilton County, Ohio, that the Auditor and Treasurer of Hamilton County, Ohio, be requested when notified by the Treasurer of Southwest Local School District to draw and pay to Southwest Local School District, in accordance with O.R.C. #321.34, money derived from tax collections or other sources payable by law to the County Treasurer, to the account of Southwest Local School District."

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

RESOLUTION NO. 05-2018 - PUBLIC PURPOSE MONIES

We recommend that the Board adopt the following Resolution No. 05-2018:

"Be it hereby resolved by the Board of Education, Southwest Local School District, Hamilton County, Ohio, that funds shall be appropriated in FY 2018 and again in FY 2019 for the purpose of honoring or meeting with staff, students, citizens, advisory groups, etc. The Board of Education does hereby affirm that the expenses associated with the items listed above do serve a public purpose for the promotion of education, rapport with the business community, community relations and encouragement of non-employees to serve as volunteers. The Board authorizes appropriation

codes 001-2310-233 in the amount of \$9,000.00 and 001-2310-234 in the amount of \$1,000.00 to promote the public purpose as set forth by the Board of Education."

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

ADMINISTRATION OF FEDERAL AND STATE PROGRAMS

We recommend that the Board appoint the Superintendent as the official administrator of all federal and state programs, and give authorization to participate in such programs.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

PURCHASING AGENTS

We recommend that the Board appoint the Superintendent and Treasurer as the official purchasing agents of the School District.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

INVESTMENT OF FUNDS

We recommend that the Treasurer be authorized to invest idle funds, when available, in accordance with the District's Investment Policy.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

LEGISLATIVE LIAISON

Motion by \_\_\_\_\_ to appoint \_\_\_\_\_ to serve as the Board's legislative liaison with the OSBA federal relations network and state legislative network.

Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

STUDENT ACHIEVEMENT LIAISON

Motion by \_\_\_\_\_ to appoint \_\_\_\_\_ to serve as the Board's student achievement liaison with OSBA.

Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

AUDIT COMMITTEE REPRESENTATIVE

Motion by \_\_\_\_\_ to appoint \_\_\_\_\_ to serve as the Board's representative on the Southwest Local School District Audit Committee from January 11, 2018 to the date of the annual organizational meeting in January 2019.

Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

ESTABLISH TIME AND PLACE FOR HOLDING REGULAR BOARD MEETINGS

Action by the Board establishing the time and place for holding regular monthly Board meetings.

February 15, 2018	Regular Meeting	Crosby Elem.	6:00 p.m.
March 15, 2018	Regular Meeting	Harrison Elem.	6:00 p.m.
April 19, 2018	Regular Meeting	Junior School	6:00 p.m.
May 17, 2018	Regular Meeting	High School	6:00 p.m.
June 21, 2018	Regular Meeting	Junior School	6:00 p.m.
July 19, 2018	Regular Meeting	Junior School	6:00 p.m.

ANNUAL ORGANIZATIONAL MEETING (Cont.)

August 16, 2018	Regular Meeting	High School	6:00 p.m.
September 20, 2018	Regular Meeting	Junior School	6:00 p.m.
October 18, 2018	Regular Meeting	Miamitown Elem.	6:00 p.m.
November 15, 2018	Regular Meeting	Whitewater Valley	6:00 p.m.
December 20, 2018	Regular Meeting	Junior School	6:00 p.m.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

CONFERENCES RECOGNIZED AS AN APPROVED TRAINING PROGRAM

We recommend that any conference sponsored by NSBA, OSBA, BASA, OASBO, ODE, or any other training provider subject to Board approval, be recognized as an approved training program and thereby Board Members will be eligible for the appropriate compensation based on their attendance.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

BOARD MEMBER COMPENSATION - INFORMATIONAL ITEM

Meetings

In a previous action, the Board of Education, Southwest Local School District, Hamilton County, Ohio resolved to establish Board Member compensation at the maximum level authorized by the Ohio Constitution and pursuant to Section 3312.12. of the Ohio Revised Code. Board Members will be compensated at the maximum level of \$125.00 per meeting. The Board of Education at its annual organizational meeting on January 14, 1999 approved payment for a maximum of eighteen meetings per year.

Approved Training Programs

In a previous action, the Board of Education, Southwest Local School District, Hamilton County, Ohio resolved to set compensation levels for its members for attendance at approved training programs pursuant to Section 3313.12. of the Ohio Revised Code. Compensation for Board Members for attendance at approved training programs is set at \$60.00 per day for training programs three hours or less in length and \$125.00 per day for training programs longer than three hours in length.

PUBLIC HEARING - FY 2018 ANNUAL TAX BUDGET - INFORMATIONAL ITEM

Open discussion relating to the FY 2019 Annual Tax Budget, was held at 6:00 P.M. on January 11, 2018. The FY 2019 Annual Tax Budget will be approved by the Board during the regular meeting.

ADJOURNMENT

Motion by \_\_\_\_\_ that the meeting be adjourned.

Seconded by \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

The meeting was adjourned at \_\_\_\_\_.